

Canal Winchester Schools

MIDDLE & HIGH SCHOOL VACATION REQUEST

Student Name: _____ Grade: _____

Dates of Vacation:

First day of school student will miss: _____

Date student will be **returning to school**: _____

Vacation Destination:

Please print Parent/Guardian Name

Parent/Guardian Signature

It is the responsibility of the student to complete a vacation form one (1) week prior to leaving.

School Work Responsibility: Being a responsible learner means if you are absent for an extended time due to a prearranged vacation you must check Powerschool and Canvas for any work that may be posted. Students are expected to return with all assignments completed while absent upon their return date to school unless arrangements with the specific teacher have been made.

OFFICE USE ONLY: Days absence YTD: _____

ADMINISTRATION APPROVAL: _____